### SANTHIGIRI COLLEGE OF COMPUTER SCIENCES

Affiliated to MG University and Approved by AICTE Vazhithala P.O.,Thodupuzha 685 583,Kerala, India



# POLICY DOCUMENT FOR FINANCIAL SUPPORT

#### POLICY MANUAL

## Policy on providing financial support to teachers to attend conferences, workshops and towards membership fee of professional bodies

#### **Policy and Guidelines**

The main objective is to provide financial support to staffs to promote:

- 1. Research and related activities
- 2. Teaching learning activities
- 3. Professional development activities

Permission is granted to staffs to present their papers subject to the following conditions.

- Every approved faculty/ who have completed one year will be entitled for at least one seminar/conference/poster presentation/workshop/paper publication in a year with expenditure limit of 50% of registration fee per academic year.
- The seminar/conference/ workshop/paper publication should be a reputed one certified by HOD.

- ✤ TA will be provided with in Kerala.
- Funding will be given once in a year.

